



Jain College of Engineering & Research Belagavi

(Approved by AICTE, New Delhi, Affiliated to VTU Belagavi & Recognized by Govt. of Karnataka)

Department of Mechanical Engineering

Date:

CIRCULAR

All the faculty members of Mechanical Engineering department are hereby informed to conduct the first mentorship meeting on **Date and Time** for their assigned mentees.

Points to be discussed: (agenda is formed as per the requirement)

1. Academic Student Performance
2. Feedback on the Facilities provided by the College.
3. Others ,If any

Head of the Department