



Jain College of Engineering & Research Belagavi

(Approved by AICTE, New Delhi, Affiliated to VTU Belagavi & Recognized by Govt. of Karnataka)

Department of Electronics & Communication Engineering

Sample Report of Department Audit

1) Course File

SEM: 3

Date:

Sl. No.	Course Code	Faculty Initials	COE	CTT	PTT	CP	LDPR	CIE QP	CIE SS	CIE M	Attd	SEE QP	CIE U M	SEM RES	Remarks
1	18MAT31														
2	18EC32														
3	18EC33														
4	18EC34														
5	18EC35														
6	18EC36														
7	18ECL37														
8	18ECL38														
9	18KAK/KVK39														

H.O.D.



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The audit of course file comprises of verification of following documents

COE: Calendar of Events

CTT: Class Time Table

PTT: Personal Time Table

CP: Course Plan

LDPR: Lesson Delivery Progress Report

CIE QP: Continuous Internal Evaluation Question Paper

CIE SS: Continuous Internal Evaluation Scheme & Solution

CIE M: Continuous Internal Evaluation Marks

Attd: Attendance

SEE QP: Semester End Examination Question Paper

CIE Up M: Continuous Internal Evaluation uploaded Marks

SEM Res: Semester Result



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2) Laboratory:

Sl. No.	Name of the LAB	LAB Incharge/ Instructor	1	2	3	4	5	6	7	8	9	10	Remarks
1	Electronics Devices & Instrumentation												
2	Digital System Design												
3	Analog Circuits												
4	Micro Controller – 8051												
5	Digital Signal Processing												
6	Verilog HDL												
7	Basic Electrical LAB												

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The following documents will be viewed as listed:

- 1) Name of the LAB displayed on door
- 2) Syllabus
- 3) Do's & Don't's
- 4) List of Major Components
- 5) Carpet Area
- 6) Time Table
- 7) Stock Register
- 8) Naming of the components/instruments including miscellaneous
- 9) LAB Manual
- 10) Five Sample proper journals