



Student Counsellor Details

- Student are informed to update the address and contact number as and when there is a change.
- Students are informed to give correct information as this report is permanent record.
- Student are informed to attend classes regularly and to appear for internals without fail.
- It is very much necessary to give their feedback after each internals about your performance internals.
- Parents are requested to meet HOD/Principal at least once in a semester.
- Parents are requested to collect the performance of their ward from HOD/Mentor by making a visit to college.
- Students are informed to maintain the counselling report and handover to the mentor after entering the feedback.

Committee Member:

Sl. No.	Name	Mobile No.	Signature
1	Dr. Mahantesh Elemmi	9916542252	
2	Prof. Virupaxi B. Dalal	8147205707	
3	Prof. Santosh Kunnur	9986257686	
4	Prof. Nivedita Shettar	7829041568	



Principal

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Jain College of Engineering
& Research, Belagavi



Jain College of Engineering & Research Belagavi

(Approved by AICTE, New Delhi, Affiliated to VTU Belagavi & Recognized by Govt. of Karnataka)

Circular

Date: 06-08-2021

All the members of Counselling cell are hereby requested to attend the meeting on 07-08-2021, at 03.30 PM in the board room. Following is the agenda of the meeting.

Agenda:

- Roles and responsibilities of the mentors.

Sl. No.	Name	Mobile No.	Signature
1	Dr. Mahantesh Elemmi	9916542252	
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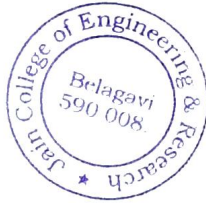


Resolutions of the meeting

The meeting of members /squad of Counselling cell was held on 07/08/2021 the following are the resolutions of the meeting.

1. The committee was asked to prepare the mentor and mentee list.
2. Further the mentors need to maintain details of all the mentees in their mentorship file.

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